

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, JUNE 04, 2024  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

**Present:** Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

**Absent:** Commissioner Shane Collison, Commissioner Joe DeLuca

**Also Present:** City Manager Craig Horton, Fire Chief Keith Klobucar, Fire Captain Jeff Marceau, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. **APPROVAL OF AGENDA**

**MOTION** by Yockey seconded by Tanis to approve the agenda as amended with addition of:

**NEW BUSINESS C. TAX**

**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Sadler seconded by Yockey to approve the consent agenda to include:

A. **APPROVAL OF MINUTES** May 21, 2024 – Regular Meeting

B. **OTHER MINUTES** April 11, 2024 – Ruth Hughes District Memorial Library  
April 23, 2024 – Planning Commission

C. **PAYMENT OF BILLS IN THE AMOUNT OF:**

General Fund Checking	\$	596,128.57
Tax Account	\$	600.00
HRA Account	\$	<u>000.00</u>
Total	\$	<u>596,728.57</u>

**ROLL CALL VOTE**

Ayes: Sadler, Yockey, Tanis, Ramirez, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

6. **CITIZENS FROM THE FLOOR**

None

7. **DEPARTMENT HEAD REPORT**

Fire Chief Klobucar deferred to Fire Captain Marceau to share the results of the New Fire Patch Contest. Marceau stated that there had not been a new patch for the Fire Department in over 30 years and the department wanted to embrace the community in the creation of a new design. With that, they reached out to the local schools' art students and digital media departments in the area and received 21 entries of which to choose from. The department is very excited to award the winning entry to Aiden Furesz with a hoodie, t-shirt, and a ride in a fire truck for the entry winner and a guest in an upcoming Imlay City parade.

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
TUESDAY, JUNE 04, 2024  
7:00 PM**

The Commission then asked about the impending truck delivery for the Fire truck on order. Marceau replied with the fact that the manufacturer is still having supply chain issues and the delivery is looking like it will be the fourth quarter of 2025.

Fire Chief Klobucar gave accolades to Captain Marceau for taking ownership and leadership in the department on this patch project and for involving the Community in which they serve.

**8. UNFINISHED BUSINESS**

**A. SECOND READING – AMENDMENT TO CODE OF ORDINANCES-ORDINANCE 20, CHAPTER 100 SIDEWALKS**

Mayor Kempf highlighted the Ordinance 20, Chapter 100: Sidewalks 100.05 Maintenance (B) and (C), 100.99 (B) Penalty as a second reading.

**MOTION** by Yockey seconded by Sadler to approve the second reading of City of Imlay City Ordinance 20, Chapter 100 in regard to Sidewalks as presented

**ROLL CALL VOTE**

Ayes: Yockey, Sadler, Ramirez, Tanis, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

**B. PARKS AND RECREATION REQUEST FOR CAMERAS AT THE SWIMMING POOL AND SPLASH PAD**

City Manager Horton explained that cameras were needed for numerous reasons at the swimming pool and splash pad area, one reason includes Wi-Fi capabilities for the point of service unit for accepting payments at the pool, as well as for security reasons. The Parks and Recreation Commission has recommended to the City Commission to install the cameras using Competitive Network Management as a quoted price of \$6,320.65 complete for equipment and installation.

**MOTION** by Sadler and seconded by Tanis to approve the cost of \$6,320.65 to Competitive Network Management for the equipment and installation of cameras at the swimming pool and splash pad as presented.

**ROLL CALL VOTE**

Ayes: Sadler, Tanis, Yockey, Ramirez, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

**C. RAILROAD PROPERTY LEASE AGREEMENT**

City Manager Horton drew attention to the letter included in the Commission packet from our Attorney Robert Seibert regarding the railroad property lease agreement and his recommendation for approval after review and concessions by both parties.

**MOTION** by Tanis seconded by Ramirez to approve the lease agreement with CN Railroad as recommended by our Attorney

**ROLL CALL VOTE**

Ayes: Tanis, Ramirez, Sadler, Yockey, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
TUESDAY, JUNE 04, 2024  
7:00 PM**

**9. NEW BUSINESS**

**A. REZONING OF PARCEL #119-83-201-001-00 FROM B-3 TO I-1**

City Manager Horton clarified that this rezoning is to correct a clerical error from the past that needs to be revised for this parcel from B-3 to I-1.

**MOTION** by Sadler seconded by Tanis to approve the rezoning of parcel #119-83-201-001-00 from B-3 to I-1 to complete the correction

**ROLL CALL VOTE**

Ayes: Sadler, Tanis, Yockey, Ramirez, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

**B. PLANNING COMMISSION BYLAWS**

City Manager Horton described the Planning Commission bylaw updates and that this process update is a necessary requirement to the RRC. Our Planner, Caitlyn Habben has worked on these with Administrative Assistant Leah Mills and the Planning Commission Board as well as has been approved by the Planning Commission at their last meeting.

**MOTION** by Tanis seconded by Yockey to approve the updated Planning Commission bylaws as recommended by the Planning Commission

**ROLL CALL VOTE**

Ayes: Tanis, Yockey, Ramirez, Sadler, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

**C. TAX**

**1. 2024 L-4029**

Clerk/Treasurer Sawicki-Franz presented and explained the form L-4029 as prepared by Assessor Nathan Hager for the City of Imlay City 2024 tax season.

**MOTION** by Yockey seconded by Sadler to accept the 2024 tax rate request as presented on the L-4029

**ROLL CALL VOTE**

Ayes: Yockey, Sadler, Tanis, Ramirez, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

**2. TRUTH IN TAXATION**

Clerk/Treasurer Sawicki-Franz explained that due to the rate of inflation and the value of the homes increasing at a rapid rate, that even though the millage rate has been rolled back due to the Headlee Amendment, more taxes will be collected in the City of Imlay City, therefore requiring a newspaper posting and a public hearing regarding the 2024 tax collection. The public hearing regarding the Truth in Taxation will be published in the Tri-City Times on Wednesday, June 5, 2024 as required and will be held at the next regularly scheduled City Commission meeting on Tuesday, June 18, 2024 at 7:00 PM.

**NO MOTION, INFORMATIONAL ONLY**

**10. CITIZENS FROM THE FLOOR**

None

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, JUNE 04, 2024  
7:00 PM

11. **CLOSED SESSION - AS NEEDED**

None

12. **CITY MANAGER REPORT**

*City Manager Horton* stated that the M-53/4<sup>th</sup> Street Sewer project is ahead of schedule and should be completed by July 4<sup>th</sup>. Horton continued sharing that a purchase agreement counter proposal from the Sims was received today and now a meeting will be set up with all involved parties including attorneys and try to come to an agreement. Horton informed that at the last Planning Commission meeting there was a special land use application on the agenda with concerns and this request has been postponed to the next regularly scheduled Planning Commission meeting to be on Tuesday, June 25, 2024. Last item that Horton wanted to bring to the attention of the City Commission is a request for the Department Head Management and Office Manager, (not including the DDA Director, as their board should do the approval for this type of item at their board level), a rate increase effective for July 1, 2024 to be a 5% salary increase.

**MOTION** by Sadler seconded by Yockey to approve a 5% salary increase effective July 1, 2024 for all Department Head Management and Office Manager, not including the DDA Director, as recommended

**ROLL CALL VOTE**

Ayes: Sadler, Yockey, Ramirez, Tanis, Kempf

Nays: None

Absent: Collison, DeLuca

**MOTION CARRIED UNANIMOUSLY**

13. **CITY COMMISSIONER TIME**

*Commissioner Sadler* shared that he spoke with Sarah at the County Emergency Management meeting regarding the "Off the Rails" event (mock disaster) and it has been tentatively rescheduled for mid-September.

*Commissioner Tanis* asked for an update on Kentucky Fried Chicken and Horton explained that KFC has been at the last few Planning Commission meetings and will be moving forward soon. Horton continued explaining that Arby's asked for an extension from the Planning Commission on their site plan approval permit as it was expiring and the extension was granted as they have stated that they expect to begin by July 4<sup>th</sup> and be completed by sometime in October.

14. **ADJOURNMENT**

**MOTION** by Yockey seconded by Tanis to adjourn at 7:31 PM

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, June 18, 2024 at 7:00 PM

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, City Clerk

**APPROVED: June 18, 2024**